

MINUTES

ELECTIONS COMMISSION FACT FINDING COMMITTEE

April 17, 2007 @ 12:00 noon
Leiopapa A Kamehameha Building, Room 204
235 South Beretania Street
Honolulu, Hawaii 96813

Committee Members in Attendance:

Ms. Zale Okazaki, Chair & EC Commissioner
Ms. Donna Soares, EC Commissioner
Ms. Jean Aoki, League of Women Voters

Technical Support Staff in Attendance:

Ms. Carolyn Roldan, Office of Elections
Ms. Judy Gold, Office of Elections
Ms. Diane Mastuura, DAGS-HR
Ms. Jean Kashiwaeda, DHRD

Guests in Attendance:

Mr. Willes Lee, Hawaii Republican Party

I. Called to Order

Meeting was called to order by Chair Zale Okazaki at 11:02 am.

II. Criteria for Chief Election Officer

Members of the Fact Finding Committee agreed to do a line by line review of the Chief Election Officer position description. Participating in the review were committee members, representative from DAGS and DHRD, and the representative from the Hawaii Republican Party. A draft of the position description reflecting the recommended changes will be made for review by the committee members. Committee will also need to clarify procedures to follow once the draft position description is completed.

III. Adjournment

Meeting was adjourned at 12:35 pm.

Respectfully Submitted: _____
Carolyn Roldan, Recorder